

# Kokomo School Corporation

## TRANSFER REQUEST APPLICATION FOR NON-RESIDENT STUDENT

**Student's Name:** \_\_\_\_\_

**Parent's Information:**

\_\_\_\_\_  
Parent's Name

\_\_\_\_\_  
Parent's Telephone Number

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Physical Address

\_\_\_\_\_  
City, State, & Zip Code

\_\_\_\_\_  
City, State, & Zip Code

**Transferring Information:** {Provide information about the school you are transferring from:}

\_\_\_\_\_  
School Name

\_\_\_\_\_  
Last Semester Enrolled

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
School's Telephone Number

\_\_\_\_\_  
City, State, & Zip Code

\_\_\_\_\_  
School Corporation

**Student Information:**

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Current Grade Level

\_\_\_\_\_  
Last Grade Completed

**Attendance:**

\_\_\_\_\_ Days Present Last School Year

\_\_\_\_\_ Days Absent Last School Year

Please provide the school for whom a request to transfer is made with the student's records including previous school year's report cards, attendance, and discipline records. For high school students, please provide the students transcript, attendance and discipline records.

*Is Student in a Special Program?* \_\_\_\_\_ Special Education \_\_\_\_\_ Gifted/Honors

*Is Student in Good Standing with The School?* (determined by IC 20-26-11-32(j)) \_\_\_\_\_

(If you answered no to the above question, please explain the circumstances on an attached sheet of paper.)

- ✓ A student requesting transfer to either the middle school or the high school shall write a one-page letter indicating why they want to transfer.
- ✓ Parents of an elementary school age child shall write a one-page letter indicating why they are requesting the transfer.

*Enrollment of students with legal settlement in another school corporation must agree to the established terms or conditions for enrollment or for continued enrollment.*

Please sign below to authorize the Kokomo School Officials to contact your school for further information about your child.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Parent's Signature